

St. Paul's Primary School



Dear Parents

In keeping with our Child Protection Policy we are continually reviewing and, where appropriate, revisiting our Child Protection Policies and Procedures in the school. Please read the following information carefully, sign and return the attached consent form.

Educational Outings

As part of our curriculum enrichment programme we occasionally take the children on short educational outings during the year.

Photograph / Video

As part of our normal record keeping and to promote the school within the local and wider community we very often take photographs of the children in class, at play or on educational trips.

With regards to parents photographing or videoing their children at Christmas Shows, Sports Days and other school events it is acceptable for parents to do so on the understanding that these images are for **personal use only**. This policy will be reiterated to parents before each show / event. May I respectfully remind parents that if they are taking a video or photograph, they are sensitive to the audience around them, and do so unobtrusively as possible.

Website

In order to make the school website a success we would like to upload photographs of our children taking part in a range of activities within the school and wider community and also on educational outings. No names shall appear beside the children and the website shall be maintained and monitored regularly.

Internet

As part of their normal class work children have regular access to the school's computers, software and Internet facilities. To ensure everyone's safety it is important that we have clear guidelines for use. With this in mind we have drawn up the attached agreement.

I hope that this review of policy will give all parents and families the opportunity to keep mementos of their child's milestones as they journey through St. Paul's.

Please sign and return the attached consent form. Thanks for your continued support.

First Aid

Occasionally it may be necessary to administer first aid to children.